



Arts and Crafts Vendor Application

Festival use only.
Booth(s):
Electricity: N/A 120v 240v
Vendor badges:

Business Name _____

(Please print clearly. Two vendors sharing one space must provide applications for both vendors.)

Business Contact _____

Address _____

City _____ State _____ Zip _____

E-mail _____

Business Phone (include area code) _____

Cell/Home Phone _____

May we share your information
with other festivals?
 Yes No

Are you a previous Forsythia
Festival participant?
 No Yes

Number of vendor badges
needed: _____

Of the categories listed below, please check the one that best describes your work.

- Children's Toys/Activities
- Drawing/Graphics
- Fiber/Baskets/Brooms
- Florals
- Jewelry
- Leather

- Metal
- Mixed Media
- Painting
- Photography
- Pottery
- Sculpture

- Wearable Fiber
- Wood
- Other (Please explain.)

Will you be demonstrating your art or craft? Yes No

Please provide a detailed description of items to be sold. Be specific. Include all items that you wish to be juried for inclusion (attach additional sheet if necessary).

Indicate below the number of spaces requested

____ 10-x-12-foot space(s) without electricity @ \$100 for a total of \$ _____

____ In lieu of purchasing electricity, I will be providing a quiet generator

____ 10-x-12-foot space(s) with electricity (120V) @ \$125 for a total of \$ _____

____ 10-x-12-foot space(s) with electricity (240V) @ \$150 for a total of \$ _____

\$ _____ Total

Arts and Crafts Vendors' General Information

Vendors: The Forsythia Festival is limited to 100 vendors. Applications are accepted on a first-come, first-served basis. All work must be original, produced by the exhibitor and for sale. All accepted exhibitors must be present during the hours of the festival. Dealers or agents may not stand in proxy for the artists and crafters.

Registration fees will be deposited **ONLY** if the applicant is accepted. Registration fees will be returned to those applicants who are not accepted. A \$35 fee will be assessed for any returned check.

Please include a **self-addressed stamped #10 business envelope** with your application so we may send correspondence back to you.

Non-Compete Policy: The Forsythia Festival has a non-compete policy such that no vendor may sell the exact same product. Because artistic license applies, the festival reserves the right to have more than one vendor selling a similar product (such as jewelry, paintings, etc.), as long as the products are diverse enough.

Booth Setup: Vendors may **ONLY** set up Saturday morning between 6 AM and 9 AM. Vendors must staff and keep booths intact during festival hours (Saturday from 10 AM until 6 PM, and Sunday from 12 noon until 5 PM). Exhibits may not be set up prior to 6 AM, Saturday, and setup must be complete no later than 9 AM, Saturday. Vendors' tents/setup must not infringe upon neighboring spaces or public areas. Exhibitors may not relocate or move from their assigned space without expressed consent by the executive festival staff.

Display Area: Display areas are an average of 10-feet wide by 12-feet deep and are located on the city street. Exhibitors must provide their own tents, tables, etc. Tents or coverings must be self-supporting. Drilling or puncturing street surface is **strictly prohibited**. The festival highly recommends weighing down tents in the event of inclement weather or strong winds.

Eligibility: All media must be handmade and original. Flea-market items, manufactured items, and handmade imports **will not be accepted**. Commercial crafts or crafts originating from kits are not acceptable. All exhibited work must be similar to the photographs submitted and will be verified by the festival representatives, who reserves the right to require vendors to remove any item or items that do not meet these requirements or any item not approved upon acceptance.

Electricity: Electricity is available for an additional fee. Applicants who require electricity must indicate it on their application, but they must provide their own electrical extension cords. Vendors may bring a generator, however it must be indicated your application and **ONLY QUIET GENERATORS WILL BE ALLOWED**.

Festival Hours: The Forsythia Festival is held the second weekend in March, Saturday from 10 AM to 6 PM, and Sunday from noon to 5 PM.

Photographs: Two photos of you demonstrating your craft and one photo of your booth set-up must be included with your application. Accepted vendors' photos will not be returned.

Attendance: The Forsythia Festival is a two-day art- and-crafts show. ALL artists and vendors are required to attend **both** days for all hours of the show.

Location: The Forsythia Festival takes place in the streets of downtown Forsyth. From I-75, take exit 187 and turn toward the downtown district. Forsyth is located 1 hour south of Atlanta via Interstate-75 and twenty minutes north of Macon. Use exits 187 or 186 off I-75.

Security: The City of Forsyth Police Department provides security from 6 AM, Saturday, through 6 PM, Sunday.

Inclement Weather: The event will not be rescheduled or canceled due to weather. Exhibitors must supply protective coverings/equipment needed to display their work. There will be no refunds.

Application Due Date: Applications must be postmarked by **January 15, 2010**. Those received after that date will be accepted based only on space availability and merit to the show. Once accepted to the festival, **no refunds** will be made for cancellation, non-appearance, inclement weather, or acts of God.

Mail checks made payable to the Forsythia Festival at 68 North Lee Street, Forsyth, GA 31029. Include with this signed application, photos and a **stamped, self addressed business size envelope**. Please be sure to attach adequate postage to cover the return of your photos and check (if you are not accepted to the festival).

Applications may be filled out online at www.forsythiafestival.com. Credit card payments are also accepted.

Acceptance and rejection letters will be sent by the end of January. Other applications received after this date will receive notification within one week of application receipt. If all spaces are filled by February 1, vendors are given the option of being on the waiting list.

AGREEMENT/RELEASE

I have received, read, and agreed to the regulations furnished to me by the Forsythia Festival and acknowledge that by payment of the above fee, the Forsythia Festival and the Forsyth-Monroe County Chamber of Commerce are released and held free from liability for any loss or damage to person, property, costs, expenses, loss of service, on account of, while engaged in, or in any way growing out of the Forsythia Festival. I understand that I am to set up my booth after 6 AM but prior to 9 AM on Saturday, March 13, 2010, and not dismantle prior to 5 PM on Sunday, March 14, 2010. Failure to follow these hours will result in not being invited to participate in 2011.

Signature _____ Date _____